

Minutes of the Meeting of Cononley Parish Council held in the Village Institute at 7.00 p.m. on Tuesday 13th January 2009.

Present: Cllrs L. Brown (Chairman), M. Allum, M. Lougee, R. Mansell, A. Parker, G. Shepherd, A. Wade.

Mr D. Gulliver: Clerk to the Council. Three members of the public.

08.267 Apologies: NYCC & CDC Cllr. M. Wheeler & CDC Cllr. P. Fairbank [received].

08.268 Member's interests: none declared at this point in the meeting.

08.269 Minutes of the meeting held on 9th December 2008 were approved and signed.

08.270 Public Participation: R. Holland outlined the need for financial assistance to maintain St. John's churchyard.

08.271 The Clerk reported on the completion of works on the footpath off Moorside Lane. The Clerk was asked to report a problem relating to the footpath commencing next to the Aireside housing development which had been noted by Mr Banks. The Clerk was asked also to pursue two other footpath problems: a gate at Gib Side Lane, Town Head, and the difficult footpath over the flood bank. A report was also received on a sheep savaged by a dog near the Moorfoot path.

Correspondence received:

08.272 Communities and Local Government: Communities in Control: Real people, real power: Code of practice on local government publicity – a consultation.

08.273 CDC: Council Plan 2009/2012 – consultation. It was agreed that it was impractical for the Council to complete the lengthy questionnaire which was evidently intended for an individual person to complete.

08.274 CDC: Disposal Programme: Auction 2: AS207 Meadow Croft Garage Site 1100 sq. mt. The Clerk was asked to seek information on the future of the recycling facilities and on the off-street garaging and parking provided by the site.

08.275 A NYCC response to the complaint about winter service was judged inadequate.

08.276 A request from F. Greening for grit box for St. John's Street was not supported as it was a private street. Cllrs Allum and Wade declared an interest.

08.277 R. Tucker: copy letter relating to speeding traffic.

08.278 NYCC: Y & NY Waste Partnership training sessions: Love Food Hate Waste.

08.279 NY Police: P.C. Perkins [e-mail] update on current issues.

Planning applications:

08.280 21/2008/9228 Change of Use from Agricultural Land to Create Extension of Existing Garden including Grassed Area and Paved Patio. 5, Windle Lane. Cllr. A. Wade declared a prejudicial interest and withdrew. No comment.

08.281 21/2008/9245 Porch to Front Elevation. 7, Main Street. No comment.

08.282 Decisions of CDC: 21/2008/9129 Retention of Conversion and Extension of Redundant Barn, Amendment to previous application 21/2008/8441. Additional External Wall to be Re Built. Highgate Poultry Farm, Windle Lane. Granted.

08.283 NYCC: Two single storey extensions to an existing primary school to provide an additional classroom and a new kitchen at Cononley Primary School, Meadow Lane. The Council agreed to support this application.

08.284 A non-charitable gift of £500 presented to Chairman on behalf of the Council by Antler Homes was received and it was agreed that two grants be made a) £250 to St. John's Church Council specifically for the maintenance of the churchyard which is open to all and (b) £250 to Cononley Sports Club.

08.285 The draft agenda for the Annual Parish Meeting was discussed.

08.286 The notification of precept for 2009-10 was signed.

08.287 Receipts: Antler Homes [non-charitable gift s139] £500.

08.288 Payments approved: Craven Stationery [00248 newsletter £63.83 + £9.57 VAT s142] £73.40; The Society of Local Council Clerks [00249 subscription s112] £94.00; PWLB [repayment of loan principal {£691.62} and interest {£86.80}] £778.42 by direct debit.

- 08.289 Statement of account balance at 31.12.08: £17014.38. It was noted that the account balance at 30.11.08 was £17691.67 which was the same as on 31.10.08 as there were no debits in November and therefore no statement had been issued.
- 08.290 Clerk's report on work to 30th November 2008 was received together with details of additional hours worked in 2008 and to be submitted for payment in February.
- 08.291 It was agreed that a compensation claim be sent to YEDL to cover the administrative cost to the parish council of recent lengthy negotiations for a lease.
- 08.292 An offer to completely replace all wooden components of the existing notice board solely for the cost of the materials was received from D. Banks and gratefully accepted. It was noted that the Council would need to arrange to have the steel supports repainted at the same time.
- Urgent issues reported by members:*
- 08.293 M. Lougee: accumulation of refuse next to the take-away opposite the New Inn.
- 08.294 M. Allum: Fallen fence on the footpath at the bottom of the school grounds. To be reported to NYCC with the other footpath items in the Clerk's report [08.271].
- 08.295 A. Parker: Re-launch of the village website and initiation of a diary of events.
- 08.296 A. Parker: State of Shady Lane. It was concluded that the responsibility for Shady Lane was shared amongst a number of land owners and that, as on previous occasions, the ability of the parish council or NYCC to act to ameliorate the difficult walking conditions was very limited.
- 08.297 Forthcoming meetings: 10th Feb., 10th March [& Annual Parish Meeting], 14th April, 12th May [Annual Meeting of Council].

Minutes of a Meeting of the Sole Trustees [Cononley Parish Council] of The Cononley Village Institute {Reg. charity 223015} & of Cononley Village Playing Field {Reg. charity 701641} held at the Village Institute on 13th January 2009 immediately after the statutory meeting of the council.

- 08.c42 Apologies, interests & meeting dates were as for the above statutory meeting.
- 08.c43 Cononley Village Institute: the minutes of committee meeting held on 10th Nov. 2008 were received and all recommended actions and expenditures were agreed.
- 08.c44 CVPF Trust: The Charity Commission's request for an Annual Return for year ending 31st Dec. 2008 had been received.
- 08.c45 Playing Fields New Equipment Project. It was noted that detailed proposals were not at a stage to be put forward to the trustee. The equipment under consideration could cost up to £100,000 but might be phased.
- 08.c46 The Clerk reported on issues and concerns relating to the management of the trusts. Members of the CVPF committee had approached CDC with a planning query and also a grant giving body without adequate knowledge of the trust and its relationship to the parish council. As a result there was a risk of unnecessarily applying for permissions already covered by local authority permitted development legislation or, if a development did need permission, a risk of not obtaining a discount. Similarly the Clerk advised that, in particular, advisory committee members should not directly:- seek legal [including planning] advice; seek advice on insurance; initiate tenders & contracts or contact the Charity Commission. The Clerk had produced a written constitution for each charitable trust which formed a factual introduction to their status and to previously agreed and minuted terms of reference, standing orders and financial regulations.
- 08.c47 The Clerk reported that CVI could either employ the new caretaker or contract caretaking services to her as she was already registered self employed. It was agreed that there was no problem in contracting the work out.
- 08.c48 Cllr. Parker offered to act as HM Revenue and Customs contact for Gift Aid.