

**Minutes of a Meeting of the Sole Trustees [Cononley Parish Council] of The Cononley Village Institute {Reg. charity 223015} & of Cononley Village Playing Field {Reg. charity 701641} held at the Village Institute on 10<sup>th</sup> February 2009 at 7.00 pm.**

Present: Cllrs L. Brown (Chairman), M. Allum, R. Mansell, A. Parker, G. Shepherd, A. Wade.

Mr D. Gulliver: Clerk to the Council. NYCC & CDC Cllr. M. Wheeler & CDC Cllr. P. Fairbank.

08.c49 Apologies: M. Lougee [accepted].

08.c50 Member's interests: none declared at this point in the meeting.

08.c51 Minutes of the meeting held on 13<sup>th</sup> January 2009 were approved and signed.

08.c52 CVPF Trust: the minutes of committee meetings held on 1<sup>st</sup> December 2008 and 5<sup>th</sup> January 2009 were received and all recommended actions and expenditures were agreed.

08.c53 Playing Fields New Equipment Project. Kath Clark and Mike Buck presented a detailed written report proposing an extensive refurbishment of the field. This would result in a better, safer and more sustainable environment and one which was closer to the expectations of users. Much of the present play equipment is nearing its end of life and is losing appeal. RoSPA inspections have identified that risk is increasing. The playing fields are in the centre of the village but are no longer visually appealing. The proposed scheme comprises zones for toddlers, primary age children, teenagers and adults. The largest pieces of equipment proposed are a 'Tractor Tyre Swing' [4m high wooden A-frame, chain & tyre], a 'Tower Combination' [wood, ladder & bridge & square tower with pyramid roof & steel slide & spider web & fireman's pole, tower 3.7m high by 1.4m wide] and a 'Large Gated Cable Way' [Two 4-pole pyramids, one uplifted on an 1m high earthwork, with 30m zip-wire between. 3.6m high]. In general the proposed equipment will be durable with a life of 15-30 years. The scheme also envisages attention being given to seating, the beck bank & wall, the mower storage shed, bike racks and planting. Safety surfacing throughout will be of the lowest cost providing an appropriate level of protection. Around the existing football pitch a wooden adventure trail is proposed - inserted directly into the grass with a small amount of rubber matting through which grass can grow. The total cost would be £110,000 [excl. VAT]. An extensive list of funding sources had been identified. Subject to the availability of funding, consideration will be given as to whether the project is executed in full or whether the project becomes a programme of phased improvements.

It was resolved that:

[1] The Playing Field New Equipment Project is approved in principle.

[2] The Council should seek information on insurance, maintenance and public liability implications before proceeding with any specific phase of the project particularly where large equipment is proposed.

[3] The Playing Field Advisory Committee is authorised to seek grants on behalf of the trust.

It was noted that otherwise the project would be subject to the Council's Supplementary Financial Regulations applying to the charitable trusts. It was also noted that in accordance with the council's normal financial procedures all approved expenditure must be inclusive of VAT as an assumption of anticipated income cannot be taken into account when local authorities approve expenditure.

- 08.c54 CVI Trust: the minutes of committee meeting held on 19<sup>th</sup> January 2009 were received and all recommended actions and expenditures were agreed.
- 08.c55 CVI Property. In respect of the footpath to the rear door of CVI the Clerk reported on a meeting with the owners of the adjoining property to the North-West of the Institute at which he had had the opportunity to examine their deeds. These deeds contain a reference to a part of that adjoining property being 'bounded on the South East by property belonging to Cononley Institute'. This appeared to confirm that there is not a third party involved in the ownership of the footpath. A description of this evidence, along with some seven illustrations extracted from these and the CVI deeds, had been submitted to the Land Registry. The latter's response confirmed that as far as the 5 ft. wide right of way alongside the CVI building is concerned: 'It is unlikely that the Parish Council could claim adverse possession to the land over which they have an easement'. It was noted that the footpath right of way on the CVI deed of 1909 was shown as 5ft. wide as is the existing footpath so its low wall is evidently lies within the adjoining property. The owners of the adjoining property wish to retain ownership of the wall and seek to remind the Council of a verbal undertaking once given to increase its height to protect pedestrians. Resolved: The Clerk to write to the owners of the adjoining property with a view to seeking their assistance.
- 08.c56 A CVI budget for the year to 31<sup>st</sup> March 2010 was approved.
- 08.c57 A list of charges for the hire of CVI was received.
- 08.c58 A list of key holders for CVI was received.

Chairman (two pages) 10<sup>th</sup> March 2009