

Minutes of the Meeting of Cononley Parish Council held in the Village Institute on Tuesday 14th April 2009.

Present: A. Wade (Chairman), M. Allum, M. Lougee, R. Mansell, A. Parker, G. Shepherd. Mr D. Gulliver: Clerk to the Council. NYCC & CDC Cllr. M. Wheeler & CDC Cllr. P. Fairbank. Two members of the public.

- 09.1 Apologies: Cllrs L. Brown [accepted].
- 09.2 Member's interests: none declared at this point in the meeting.
- 09.3 Minutes of the meeting held on 10th March 2009 were approved and signed.
- 09.4 Public Participation: none.

Correspondence received:

- 09.5 NYCC Footway Lighting Maintenance Contract 2009-10. Resolved to accept the contract and note that increased costs of 7-8% are anticipated.
- 09.6 NYCC Footway Lighting Electricity Costs 2009-10. Resolved to accept.
- 09.7 NYCC: Gully Emptying schedules: received. A reduction of frequency was noted.
- 09.8 NYCC: Notice of the commencement of culvert strengthening works.
- 09.9 J. Naylor: Request for assistance to prevent obstruction of access at the station. Resolved that Mr Naylor's concerns be brought to the attention of Network Rail.

Planning applications:

- 09.10 21/2009/9487 Construction of New 3 Bed Detached Dwelling House with on and off street car parking (Re-Submission of 21/2008/9019). Land Adj. to Milton House, Main Street. No comment.
- 09.11 Decisions of CDC: 21/2009/9403 Alterations and Extension to existing Bungalow. Highgate Poultry Farm. Granted.
- 09.12 Cononley Level Crossing: Lack of yellow hatched markings on the level crossing. The Clerk informed members that in response to a query NYCC had indicated that the crossing was not busy enough to justify other than the new white markings. Resolved: to challenge this statement of NYCC on safety grounds and also request the reinstatement of the hatching at the entrance to the station car park.
- 09.13 Network Rail had stated that the dumped material would shortly be removed.
- 09.14 Resolved that Mr Colin Read be re-appointed as Internal Auditor.
- 09.15 Mazars' Notice of Audit of Accounts for the year ended 31st March 2009 was received.
- 09.16 A budget for 2009-10 was agreed. The Clerk and Responsible Financial Officer indicated that the budget would be reviewed later in the year.
- 09.17 Receipts: CDC [Precept] £7,750.
- 09.18 Payments: YLCA [subscription] £250; Cononley Village Institute [grant - s2 Parish Council's Act 1957 for the maintenance of the CVI trustees' clock] £350.
- 09.19 Statement of Account Balance at 31st March 2009: £10456.33. It was noted that one cheque to CVPF for £117.26 had not been cleared and that the closing balance in the cash book was £10,339.07.
- 09.20 At the suggestion of Cllr. Allum the stages required in the formulation of a Parish Plan were considered. It was noted that the Council had undertaken the survey stage in 2002 but had not proceeded to create a plan at that time. It was noted also that both trust committees were seeking the views of their client groups on possible developments and that the results might be incorporated within a future Parish Plan.
- 09.21 The problem of dog fouling was once more causing both aesthetic and health issues in the centre of the village. The Clerk reported that the CDC Dog Warden was aware and would increase her patrols.
- 09.22 The problem of the obstruction caused by illegal parking on pavements so obstructing their use by pedestrians and especially those with pushchairs etc. It was noted that the police could be asked to pursue motorists who persistently blocked pavements. Resolved: that the Council would continue to publicise the effect of this anti-social behaviour by any practical means including through the village newsletter. It was also noted that in some places where there were no pavements at all thoughtless parking created a particular hazard for pedestrians.

- 09.23 Allotments: The Clerk reported that no tenancies had been vacated this year and that therefore nine names remained on the waiting list.
- 09.24 Allotments: A further letter was received to that discussed under minute 08.237. Resolved: that it was not appropriate to let an allotment tenancy in the knowledge that it would be used by numbers of children attending a nursery.
- 09.25 2008/9 National Final Salary Award for Local Council Clerks. The final award is +2.75% on 2007-8 levels. An interim settlement of +2.45% has already been made. Resolved: the adjustment is made this quarter.
- 09.26 Replacement notice board. It was noted that it was hoped that the replacement would be made in the early summer. Resolved – that £300 be budgeted for the work including the painting of the supporting metalwork.
- 09.27 Old Pinfold: Piper Fold. An expression of interest from ‘Stepping Stones pre school and nursery’ in renting this property was received. It was noted that this request raised a number of issues including possible local authority legal restrictions on (a) changing the use of the site (b) the allocation and terms of any tenancy. The Clerk was asked to seek the views of the YLCA. It was noted that in anticipation of the planned erection of a sub-station on part of the site the Council had previously suspended any decision on its future until reviewed in December 2009.
- 09.28 Concerns having been raised about uncovered refuse at a former tip off Cononley Lane. CDC Cllr. P. Fairbank offered to look into the matter.
- 09.29 NYCC & CDC Cllr. M. Wheeler reported on issues which he had under review including the gully cleaning and the signage for the culvert works.
- 09.30 The Clerk reported on a Clerk’s meeting at CDC.
- 09.31 Forthcoming meetings: 12th May [Annual Meeting of Council], 9th June, July/August [to be arranged], 8th Sept, 13th Oct., 10th Nov., 8th Dec.

Minutes of a Meeting of the Sole Trustees [Cononley Parish Council] of The Cononley Village Institute {Reg. charity 223015} & of Cononley Village Playing Field {Reg. charity 701641} held at the Village Institute on 14th April 2009 immediately after the statutory meeting of the council.

- 09.c1 Apologies, interests & meeting dates were as for the above statutory meeting.
- 09.c2 CVI: Minutes of the advisory committee meeting were awaited. Cllr. Parker gave a verbal report on the most recent meeting.
- 09.c3 A documented risk assessment relating to CVI was received and referred to the advisory committee to address the issues referred to in it.
- 09.c4 Land adjoining CVI. The Clerk reported receipt of a letter from Mr & Mrs Nelson regarding the footpath alongside the Institute and a narrow strip of land adjacent to the wall of the Institute. Mr & Mrs Nelson believe that the footpath is patently the property of the Village Institute. The Clerk reminded members that the Land Registry stated that it could be difficult to establish a possessory title to the footpath. In the case of the strip of land Mr & Mrs Nelson are willing to gift this to the Council. Resolved (a) that the Council as Trustee seeks acquire the strip of land and acquire a title to the footpath (b) that the Council requests the Clerk to instruct the Council’s solicitor to achieve these objectives (c) that the Council will meet all the costs and guarantee to meet any expenses incurred by Mr & Mrs Nelson from the funds of the Trust.
- 09.c5 CVPF: Minutes of the advisory committee meetings: 2nd Feb. & 2nd March 2009 were received and all recommended actions and expenditures were agreed.

Chairman (two pages) 12th May 2009