

**Minutes of the Annual Meeting of Cononley Parish Council held in the Village Institute on Tuesday 12<sup>th</sup> May 2009.**

Present: Cllr L. Brown, (Chairman), M. Lougee, R. Mansell, A. Parker, G. Shepherd [part of meeting], A. Wade. Mr. D. Gulliver: Clerk to the Council. NYCC & CDC Cllr. M. Wheeler & CDC Cllr. P. Fairbank. Three members of the public.

- 09.32 Cllr. L. Brown was elected Chairman. Proposed by Cllr. Lougee, Seconded by Cllr. Parker.
- 09.33 Cllr. A. Wade was elected Vice-Chairman. Proposed by Cllr. Parker. Seconded by Cllr. Lougee.
- 09.34 Cllrs Lougee and Parker were appointed as representatives to the Yorkshire Local Councils Association.
- 09.35 Cllr. Lougee was appointed as a representative to the Craven Transport Forum.
- 09.36 Apologies: M. Allum [accepted], CDC Cllr. P. Fairbank [received].
- 09.37 Member's interests: none declared at this point in the meeting.
- 09.38 Minutes of the meeting held on 14<sup>th</sup> April 2009 were approved and signed.
- 09.39 Public Participation: Mrs. P. Gregory asked the meeting to note concerns more fully expressed in their letter (minute 09.46)
- 09.40 CDC: Consultation – District & Parish Electoral Cycle. Resolved that if changes were introduced then parish councillors elected in 2010 should be in office for 5 years.
- 09.41 NYCC: Metro Zone 7. The advantages of this scheme were very marginal indeed. Cllr. Lougee suggested that if no further improvements were forthcoming then the Council should seek to have Cononley included in the Dalesrail scheme.
- 09.42 E&HRC: Public Sector Equality Duties. Circulated to members.
- 09.43 21/2009/9557/8 Demolition of Existing Outbuilding and Construction of Two Storey Extension with Integral Garage. Coach House, Cross Hills Road. No comment.
- 09.44 21/2009/9621 Extension to Domestic Conservatory. 2, North View. No comment.
- 09.45 Cllr. Shepherd joined the meeting after the above item.
- 09.46 21/2009/9642 Construction of One House and Access Improvements. Land at Beech Mount. A detailed letter expressing concerns was received from Mr & Mrs A. Gregory. Resolved: (a) The Council does not agree that the fact that the walls adjoining the access to the site have been removed is a material change since a previous application for this site was considered. (b) The re-positioned entrance remained no better from a vehicle safety point of view and now faced an area where vehicles were often parked and therefore this could increase the difficulties for large utility vehicles turning off Main Street. The pavement formed an isolated stretch which required pedestrians to walk at exposed positions at each end. The pavement will only encourage vehicle owners to park on it and this will further reduce visibility. The wall was totally changed from that which had formed a feature in the conservation area. Cllrs Lougee, Mansell & Shepherd declared a prejudicial interest.
- 09.47 Decisions of CDC: 21/2009/9487 Construction of New 3 Bed Detached Dwelling House with on and off street car parking. Land Adj. to Milton House, Main Street. Granted.
- 09.48 CDC: Planning Training for Parish Councillors & Clerks. Interest was expressed.
- 09.49 Approval of parking restrictions at the level crossing. Cllrs Wade & Parker reported on a successful outcome at the NYCC Area Committee. The councillors were thanked.
- 09.50 Lack of yellow hatched markings on the level crossing – awaiting response from Network Rail.
- 09.51 Meadowcroft garage site: Now anticipated in 3<sup>rd</sup> series of auctions in the summer.
- 09.52 The Clerk reported that Cllr Fairbank had been pursuing the problems associated with the former tip off Cononley Lane with the Environment Agency and that the owner may liable to rectify the situation.
- 09.53 Parking on pavements. Further to minute 09.22 the options of seeking the help of the school and also the advice of the police were added to the actions which the Clerk should undertake at an appropriate time.
- 09.54 Annual Account Summary: 1st April 2008 to 31<sup>st</sup> March 2009 was received and agreed.
- 09.55 Internal Auditors Report & Internal Audit Tests: Year Ending 31<sup>st</sup> March 2009 were received.

- 09.56 External Auditors Annual Return: Year ending 31<sup>st</sup> March 2009 was agreed and signed by the Chairmen and the Clerk as Responsible Financial Officer.
- 09.57 Receipts: none.
- 09.58 Payments: C. Read [00264 internal audit fee £78.00 + £11.70 VAT] £89.70; Rural Action Yorkshire [00265 subscription] £35; Y & NY Playing Fields Association [00266 subscription] £25; Ridings Reprographics [00267 photocopier maintenance £40.00 + £7.00 VAT] £47.00; Redstone Computers [00268 software support £44.28 + £5.78 VAT] £50.06; npower [00269 footway lighting 2008-9 £407.83 + VAT £20.39] £428.22.
- 09.59 Statement of Account Balance at 30<sup>th</sup> April 2009: £18,089.07
- 09.60 The Clerk having reported that the outstanding PWLB loan for street lighting was £2201.84 as at 31<sup>st</sup> March 2009. Resolved: that any marginal advantages in paying the loan off early were slight and that the loan should continue until it automatically ceased following the last payment in July 2010.
- 09.61 Cllr Wheeler reported on issues affecting CDC & NYCC.
- 09.62 Cllr. Lougee reiterated the highly unsatisfactory nature of the facilities at the new Skipton Bus Station. It appeared that the responsible authorities remained complacent.
- 09.63 Cllr. Lougee expressed a concern on the behalf of residents that apparent mismatching of sections in the new culvert works added to the risk of blockage and flooding. Cllr Wheeler agreed to look into the matter.
- 09.64 Forthcoming meetings: 9<sup>th</sup> June, July/August [to be arranged], 8<sup>th</sup> Sept, 13<sup>th</sup> Oct., 10<sup>th</sup> Nov., 8<sup>th</sup> Dec.

**Minutes of the Annual Meeting of the Sole Trustees [Cononley Parish Council] of The Cononley Village Institute {Reg. charity 223015} & of Cononley Village Playing Field {Reg. charity 701641} held at the Village Institute on 12<sup>th</sup> May 2009 immediately after the statutory meeting of the council.**

- 09.c6 Appointments, apologies & meeting dates etc. were as recorded in the minutes of the Annual Meeting of Cononley Parish Council.
- 09.c7 Resolved that the members of the Cononley Village Institute Committee be: Joan Banks, Julian Brown, Thelma Coxon, Neil Dresser, Margot Fletcher, Cllr. Alan Parker, Simon Percival, Cllr. Gavin Shepherd, Len Smith, Becky Ward. It was noted that Mrs. J. Banks is also the Treasurer of the Cononley Village Institute charitable trust.
- 09.c8 Proposed CVI Telephone. The Clerk had obtained estimated costs which might be of the order of approximately £350 in year one then £150 p.a. It was agreed that the committee be asked to advise on the feasibility of meeting these costs.
- 09.c9 Resolved that the members of the Cononley Playing Field Advisory Committee be: Cllr. Mark Allum, Rachael Beetham, Cllr. Lois Brown, Mike Buck, Kath Clark, Matt Clark, **Andrea Dalton**, Catherine Dresser, Cllr. Richard Mansell, Chris Marsden, Antony Radley and Jeff Rea. It was noted that Mr. A. Radley is also Treasurer of the Cononley Village Playing Field charitable trust.
- 09.c10 Cononley Village Playing Field Statement of Accounts for the year ending 31<sup>st</sup> December 2009 was received and agreed. It was noted that the accounts had been independently examined by D. Banks.
- 09.c11 CVPF: Minutes of the advisory committee meeting: 6<sup>th</sup> April 2009 were received and all recommended actions and expenditures were agreed.
- 09.c12 A letter from CDC was received which defined planning permissions in case of the CVPF Project.
- 09.c13 CVPF Project: Resolved that J. Dalton of the Play Inspection Company undertake to manage stage one of the project at a cost of £695 exclusive of VAT.
- 09.c14 A letter was received from Mrs Banks expressing concerns about recent committee procedures and practices. The public was excluded on the grounds that personal information was involved. Resolved: that the writer be assured that the concerns had been addressed.