

Minutes of the Meeting of Cononley Parish Council held in the Village Institute on Tuesday 9th February 2010.

Present: Cllrs L. Brown (Chairman), M. Allum, R. Mansell, A. Parker, A. Wade.

Mr D. Gulliver: Clerk to the Council. CDC Cllrs. P. Fairbank & M. Wheeler; NYCC Cllr. P. Mulligan. A member of the public.

09.284 Apologies: Cllrs M. Lougee & G. Shepherd.

09.285 Member's interests: recorded within the relevant minute.

09.286 Minutes of the meeting held on 12th January 2010 were approved and signed. Cllr. Wade was concerned that the decision recorded in minute 09.267 did not reflect the full extent of council's wishes. As the proposition made at the previous meeting had involved an element of ambiguity it was agreed that the submission should be reiterated to state that if the application is granted then there should be a condition that the land be returned to its present use and appearance should the planned works not be entirely completed *and also* should the 'project' *subsequently* fail at any time. Cllr. Parker declared an interest.

09.287 To receive comment and concerns from the public and from members with an interest. Cllr. Parker having stated his interest then spoke of the advantages which the school would derive if the proposed car park near the station was constructed.

Correspondence & communications received:

09.288 CDC: Rough Sleeping and Gipsy & Travellers within Craven. Resolved: that CDC be informed that no cases had come to the attention of this Council.

09.289 CDC Community Governance Review. A revised timescale was received which extended the process into 2011

09.290 Relate Pennine Keighley & Craven: Acknowledgement of grant.

09.291 Craven CAB: Acknowledgement of grant.

09.292 YLCA: Standing Orders for Local Councils. The Clerk recommended a procedure for reviewing this Council's current Standing Orders which were adopted in 2003.

Planning applications:

09.293 21/2010/10277 Removal of Condition 3 of Planning Permission 5/21/188/A Erection of Four Bedroomed Building. Highgate Farm, Windle Lane. No comment. Cllr. Wade declared an interest.

09.294 21/2010/10312 Alterations to Approved Ridge Height and no. of Velux Windows, Inclusion of Window to Side Elevation and changes to kitchen Door of approved permission 21/2009/9487. [adjacent to] Milton House, Main Street. No comment.

CDC planning decisions & withdrawn applications:

09.295 21/2009/10126 & 7. [also 21/2009/10169 Listed Building Consent] Part demolition of Boundary Wall, Re-erection and Re-alignment and construction of Double Garage. Milton House, Main Street. Granted.

09.296 21/2009/10179 [Tree works] St. John's House, Cross Hills Road. Consent approved.

09.297 Notice of a Planning Appeal: APP/C2708/A/10/2120396/WF Construction of One House. Land at Beech Mount.

09.298 Cllr. Wade asked for members views on whether or not the council should be represented should planning application 21/2009/10199 [Minute 09.240 proposed car park near the station] be put before a meeting of the CDC Planning Committee. Cllr. Mansell expressed a concern that any submission should not be detrimental to the Parish Council's long established policy of strongly supporting rail services at Cononley Station. Resolved: that the Council accepts the offer of Cllr Wade to speak at the CDC Planning Committee in support of this Council's resolutions contained in minutes 09.240, 267 & 286 but at the same time wished him to emphasise this council's continuing support for the maintenance and enhancement of the rail services serving Cononley. Cllr. Parker declared an interest.

09.299 An agenda for the Annual Parish Meeting: 9th March 2010 at 8.00 p.m. was agreed. Cllr. Mansell's suggested that if practical an item about Parish Plans and Design Statements should be included to test the interest of the residents was also agreed.

- 09.300 Old Pinfold Piper Lane: R. Philpotts: proposal for the future of the area. Resolved that Parish Council's intention to preserve the area as an amenity for the village was entirely compatible with Mr. Philpotts' suggestion that the Old Pinfold be developed as a place of contemplation and retreat developed in an environmentally friendly manner which would also attract wildlife.
- 09.301 Old Pinfold Piper Lane. Resolved that the proposal of David Loss for the maintenance of the area in 2010 be accepted together with his quotation in the sum of £160.
- 09.302 The report of the committee of members appointed to undertake matters relating to the recruitment of a new Clerk was deferred.
- 09.303 The Clerk's report on current work indicated that a payment for additional hours worked would be required to cover the appointment and induction of the clerk and other exigencies.
- 09.304 Clerk's gratuity. It was noted that minute 9c of 14th March 2006 already authorised a gratuity to be paid in respect of the Clerk's service from 1st October 1998 to the 5th April 2006. Resolved: that a gratuity is paid on the retirement of the Clerk in respect of the Clerk's service from 1st October 1998 to the date of retirement and that the advice of the YLCA is sought on the calculation of the sum.
- 09.305 Receipts: Allotment rents [£240 and £336].
- 09.306 Payments authorised: Zurich Insurance Company [00297 Local Council Policy inclusive of insurance tax] £3766.84; Ridings Reprographics [00298 photocopier maintenance £40.00 + £7.00 VAT less £1 overpaid VAT in 2009] £46.00; Cononley Village Institute [00299 Rent of meeting room] £125.
- 09.307 Account balance at 31st January: £15,572.56.
- 09.308 Issues relating to Craven District and North Yorkshire County Councils: Cllr. Fairbank: new waste collection scheme problems; Cllr. Wheeler: now a member of the Parish Governance Committee; Cllr Mulligan: failure to grit Cross Hills Road in bad weather had been due to NYCC having other priorities. Members were very concerned that this was the case given that the road to Cross Hills was: a busier road than Woodside Lane [which had been gritted sooner] also a bus route and also was preferred by drivers who found right turns at the Cononley Lane/A629 junction to be dangerous. Resolved: that NYCC be asked through Cllr. Mulligan to restore the high priority status of Cross Hills Road.
- 09.309 A report was given of a site meeting on 1st February attended by Cllrs. Brown and Shepherd together with the Clerk at which Andrew Mellor [NYCC Area 5 Highways] had described plans for resurfacing Skipton Road, Cross Hills Road [and possibly Netherghyll Lane] with a cold applied micro asphalt called Ralumac.
- 09.310 Urgent items at the discretion of the Chairman: Cllr. Wade proposed that the give way markings at the junction of Windle Lane and Crag View be moved forwards to enable vehicles emerging from Windle Lane and Crag View to obtain a better sight line of traffic on Cross Hills Road. Resolved: that NYCC be requested to make this change when the road markings are reinstated after resurfacing. Cllr. Wade also stated that he would personally address the narrowing of Windle Lane which was a result of the formation of an access to the housing at the top of the lane.
- 09.311 Future agenda matters: Clerk's reports a) the policies of the council b) outstanding issues c) allotment tenancies and structures etc. d) grant aid to CVI payable in April [clock etc] e) insurance issues relating to the council, its trusts and its employees.
- 09.312 Forthcoming meetings: 9th March [6.45 p.m. with Annual Parish Meeting at 8.00 p.m.], 13th April, 11th May [Annual Meeting of the Council].

Minutes of a Meeting of the Sole Trustees [Cononley Parish Council] of The Cononley Village Institute {Reg. charity 223015} & of Cononley Village Playing Field {Reg. charity 701641} held at the Village Institute on 9th February 2010 immediately after the statutory meeting of the council.

Present: Those members who attended the statutory meeting together with Kath Clark.

- 09.c69 Minutes of the meeting of the Trusts held on 12th January 2009 were approved. It was noted that the costs stated for the supply of gas and electricity to the CVI Trust were superseded by new ones which would be incorporated in these minutes.
- 09.c70 CVPF: Kath Clark updated the members on the project to improve the playing field. Funding of approximately £80,000 had been secured. Resolved: the Play Park Refurbishment Project – Status Update February 2010 together with the current revision of the ground plan be received and approved and furthermore the thanks of this Council are extended to all those whose tireless work had prepared the way for this impressive project.
- 09.c71 CVPF: Kath Clark reported that a few pieces of equipment slightly exceeded the Parish Council's permitted development limits. Resolved: that a planning application for the erection of these pieces of equipment be submitted by the Sole Trustee.
- 09.c72 CVI: Minutes of the advisory committee meetings: 19th Oct., 30th Nov. 2009 & 18th Jan. 2010. Resolved: that the minutes are received and all recommended actions are agreed.
- 09.c73 CVI Trust Payments authorised: Rachel Price Waite [Caretaker to 30th Nov. 09] £134.00 Cash; Rachel Price Waite [Caretaker to 31st Dec. 09] £137.00 Cash; Joan Banks: £85.00 Cash [Provision of Office Facilities Oct. to Dec. 2009]; Lois Brown: £22.97 Cash [Reimbursement - Purchase of telephone handset from Tesco]; ACS [Cheque 000320 Asbestos Survey] £633.65; TMC [Cheque 000321 Stage Lighting] £2,243.08; Scottish Power [Cheque 000325 Gas supply] £40.00.
- 09.c74 The Council was disappointed to receive yet again the Clerk's report that Tom King of Turner's Solicitors who was acting for the Council had as yet failed to report any tangible progress whatsoever towards transfer of land to CVI. Cllr. Mansell undertook to seek to encourage the Council's solicitor into action.
- 09.c75 Supply of gas and electricity to the CVI Trust. It was reported that the previously minuted costs [Minute 09.c63] had been superseded in the course of the negotiation. Resolved: that the Trust accepts a 12-month contract for gas and electricity obtained through a broker as follows: Gas 2.99 per kWh and 20p per day standing charge; Electric 8.73 per kWh and 37p per day standing charge and furthermore that all payments required by this contract be authorised.
- 09.c76 CVI: The resignation of Joan Banks who had given invaluable service as Treasurer to the Trust for many years was received with regret. Resolved: that Neil Dresser is appointed to the honorary office of Treasurer [Responsible Financial Officer] of The Cononley Village Institute Trust.
- 09.c77 CVI: Resolved that the Trustee opens a higher interest account with the Coventry Building Society.
- 09.c78 CVI: The resignation of Margo Fletcher as committee member accepted with regret.
- 09.c79 CVI: It was noted that Cllr. Parker was the new committee secretary.
- 09.c80 CVI: Hirer's Agreements. The Clerk recommended sources of model agreements. Cllr Mansell recommended that the Trust should avoid the terms 'Tenant', 'Tenancy', or 'Lease' but prefer the term 'Hirer'.
- 09.c81 CVI: It was noted that a new Fire Risk Assessment was being prepared.
- 09.c82 CVI: The Council noted and accepted reasons for the delay in completing the Building Survey.
- 09.c83 CVI: The Council noted the contents of the Asbestos Survey and approved the action recommended by the committee.
- 09.c84 A form of draft contract between the Sole Trustee of CVPF and NYCC relating to the Playbuilder grant was received.