

**Minutes of the Annual Meeting of Cononley Parish Council held in the Village Institute at 7.00 p.m. on Tuesday 13<sup>th</sup> May 2008.**

Present: Cllrs L. Brown (Chairman), M. Allum, M. Lougee, R. Mansell, A. Parker, G. Shepherd, A. Wade.

Mr D. Gulliver: Clerk to the Council. NYCC & CDC Cllr. M. Wheeler.

5 members of the public.

08.27 Cllr. L. Brown was elected Chairman. Proposed by Cllr. Lougee, Seconded by Cllr. Wade.

08.28 Cllr. A. Wade was elected Vice-Chairman. Proposed by Cllr. Lougee. Seconded by Cllr. Shepherd.

08.29 Cllrs Lougee and Parker were appointed as representatives to the Yorkshire Local Councils Association.

08.30 Cllr. Lougee was appointed as a representative to the Craven Transport Forum.

08.31 Apologies received: CDC Cllr. P. Fairbank.

08.32 Minutes of the meeting held on 8<sup>th</sup> April 2008 were approved.

08.33 Public Participation. Mr. F. Ewan expressed concerns about traffic speed on Main Street and Skipton Road. In reply Mr. Ewan was informed that a site meeting was scheduled between NYCC and Skipton Road residents. NYCC Cllr. Wheeler indicated that this meeting could also include concerns relating to Main Street.

08.34 The Clerk reported on the continuing and excessively lengthy negotiations with YEDL for a new lease for a replacement sub-station at the Old Pinfold, Piper Lane.

08.35 NYCC: 2008 Local Transport Plan Progress Report. At the request of NYCC the key question on priorities was reconsidered. It was agreed that as the council regularly sought the improvement of public transport the first priority of the plan should be 'Improving access to goods and services, particularly for those without a car' and the second priority of the five offered should be 'Reducing road casualties and improving road safety'.

08.36 NYCC Children's and Young People's Plan 2008-2011 was noted.

08.37 S. Percival & W. Rostron: Concerns over level of traffic & proposal to make New Inn Fold a one-way route. Received – no action.

08.38 CDC: Area Forums incl. Glusburn Inst. 22<sup>nd</sup> May 7-9 p.m. Agenda.

08.39 CDC: Standards Committee – Parish Representatives Ballot result.

08.40 NYCC: Guidance for use of Household Waste Recycling Centres. Circulated.

08.41 NYCC: South Craven Village Bus. It was noted that the service was no direct benefit to the parish. Cllr. Wheeler indicated that there was a possibility that it might be developed to provide services at Cononley outside the regular bus service times.

08.42 Craven Voluntary Sector Network Forum. Skipton. 16<sup>th</sup> May 2008.

08.43 CDC: Local Biodiversity Plan (BAP). It was noted that this substantial volume included references to Dead Eye.

08.44 CDC: Declaration of result of poll.

08.45 CDC: Local Code of Conduct Complaints Process. Copies for members.

*Planning applications and issues received:*

08.46 21/2008/8515 Construction of 2 Detached Houses. Beech Mount. Amended plan. It was agreed that the amendment did not adequately address the Council's previously expressed concerns [08.13]. The re-positioned entrance was no better from a vehicle safety point of view and now faced an area where vehicles were often parked. The Pavement formed an isolated stretch which required pedestrians to walk at exposed positions at each end. The wall was still totally changed from that which formed a feature in the conservation area.

- The re-positioned entrance was still over the culvert. Cllrs Lougee, Mansell & Shepherd declared a prejudicial interest.
- 08.47 21/2008/8567 Change of Use from Agricultural land to Car Parking Area for 9 St. John's Street. No comment. Cllrs. Allum & Wade declared an interest.
- 08.48 21/2008/8610 Conservatory to Side Elevation. 50, Skipton Road. No comment.
- 08.49 21/2008/8542 & 8547. Porch Extension. Cononley Hall. No comment.
- 08.50 21/2008/8583 Conservatory. 35, Meadow Lane. Wood style PVC preferred.
- 08.51 CDC Decision: 21/2008/8333 Conversion of Existing Barn to form Dwelling, New Inn Fold. Granted.
- 08.52 Possible extension of existing parking restrictions at the level crossing and pedestrian safety at the exits from the playing field. Deferred pending the residents meeting with NYCC [08.34].
- 08.53 Annual Account Summary: 1st April 2007 to 31<sup>st</sup> March 2008 was received, agreed and signed by the Chairman.
- 08.54 Internal Auditors disclaimer relating to trust accounts & Internal Audit Test: Year Ending 31<sup>st</sup> March 2008 were received.
- 08.55 External Auditors Annual Return: Year ending 31<sup>st</sup> March 2008 was agreed and signed by the Chairmen and the Clerk as Responsible Financial Officer.
- 08.56 Receipts: Allotment Rents: £20. Noted.
- 08.57 Payments: Zurich Insurance Company [hirers liability adjustment in respect of trustees CVI] £55.55; Yorkshire Rural Community Council [subscription] £35; York & North Yorkshire PFA [subscription] £25; A. Hodgson [Provision of plans relating to CVI] £9.00; C. Read [internal audit fee £91.00 + £15.92 VAT] £106.92; Clerk [salary] £825.64. Approved.
- 08.58 Pinfold, Piper Lane. The Clerk was asked to approach D. Calvert to ascertain whether he would be prepared to maintain the site as a volunteer working on behalf the Council.
- 08.59 Allotments. A letter was received from K. Wood together with a report from the Clerk on the cost involved in maintaining the allotments.
- 08.60 The Clerk reported on vandalism to the seat of the bus shelter near the Post Office. The seat had been installed by NYCC on the Parish Council's property but NYCC were not prepared to undertake this work although they might assist with the cost of repairs. In view of the dangerous nature of some protruding screws the Clerk had asked Holgate Engineering to remove and repair the seat as a matter of urgency. It was agreed that the Clerk's action be approved.
- 08.61 Craven Housing Garages & CDC Recycling area. Cllr. Mansell reminded the meeting that he intended to fill in some of the worst potholes. As residents continue to express concern about the state of this area it was agreed that the owning authorities should be approached.
- 08.62 Cllr. Parker reported on action taken to remove inconsistencies in the naming of addresses as either Skipton Road or Woodside Lane.
- 08.63 The Clerk was asked to convey to both CDC and The Environment Agency the Council's concerns that flood banking at the New Mill housing site might be left incomplete if the development stalled.
- 08.64 Business for future meetings: review of state and boundaries of Dead Eye.
- 08.65 Forthcoming meetings: June 17<sup>th</sup> [3<sup>rd</sup> Tuesday], 22<sup>nd</sup> July [4<sup>th</sup> Tuesday], 9<sup>th</sup> Sept., 14<sup>th</sup> Oct. 11<sup>th</sup> Nov., 9<sup>th</sup> Dec.

Chairman. 17<sup>th</sup> June 2008

**Minutes of the Annual Meeting of the Sole Trustees [Cononley Parish Council] of the village charitable trusts held at the Village Institute on 13<sup>th</sup> May 2008 immediately after the statutory meeting of the council.**

- 08.c7 Appointments, apologies & meeting dates etc. were as recorded in the minutes of the Annual Meeting of Cononley Parish Council.
- 08.c8 Revised supplementary Standing Orders, Financial Regulations & Terms of Reference for both advisory committees were approved and were to be appended to the minutes.
- 08.c9 It was agreed that the members of the Cononley Village Institute Committee be: Cllr. M. Lougee, Mrs. J. Banks, Mr. E. Little, Mrs M. Fletcher, Mr. L. Smith, Mrs. T. Coxon, Cllr. G. Shepherd, Cllr. A. Parker, Ms. B. Ward, Mr. J. Brown and it was noted that Mrs. J. Banks is also the Treasurer of the Cononley Village Institute charitable trust.
- 08.c10 Cononley Village Institute Statement of Accounts for the year ending 31<sup>st</sup> March 2008 was received, agreed and signed by the Chairman. It was agreed that the Treasurer of the trust be thanked.
- 08.c11 Cononley Village Institute Income & Expenditure Budget for the year ending 31<sup>st</sup> March 2009 was received and approved.
- 08.c12 Cononley Village Institute: the minutes of committee meetings held on 10<sup>th</sup> March 2008 were received and all recommended actions and expenditures were agreed.
- 08.c13 Cononley Village Institute: rectification of title. The Clerk reported that despite previous verbal assurances from the Land Registry there was now an apparent further cause of delay.
- 08.c14 It was agreed that the members of the Cononley Playing Field Committee be: Cllr. M. Allum, Cllr. L. Brown, Mr. M. Buck, Mr. D. Calvert, Mrs. K. Clark, Mr. M. Clark, Mr. I. Cooper, Mr. A. Gregory, Mrs. P. Gregory, Cllr. R. Mansell, Mr. C. Marsden, Mr. A. Radley and it was noted that Mr. A. Radley is also Treasurer of the Cononley Playing Field charitable trust.
- 08.c15 Cononley Playing Field Statement of Accounts for the year ending 31<sup>st</sup> December 2008 was received, agreed and signed by the Chairman. It was noted that the accounts had been independently examined by D. Banks. It was agreed that the Treasurer of the trust be thanked.
- 08.c16 Millennium Shelter: a quotation for roof repairs was awaited.
- 08.c17 Gala: The Clerk reported that full details of the proposed marquee including its size, the maximum number of people to be accommodated and information about any equipment to be installed.

Chairman. 17<sup>th</sup> June 2008