

Cononley Parish Council Cononley Village Institute Advisory Committee

Monthly Meeting

21st June 2010 – following the Annual Meeting

Institute Committee Room

Agenda

1. To accept apologies and reasons for absence.
2. To record members interests in anticipated business.
3. To approve the minutes of the meeting held on 17th May, 2010.
4. To receive comment and concerns from the public and from members with an interest.
5. Investment of funds not immediately required.
6. Review of Equipment in the building.
7. Fire Risk Assessment.
8. Correspondence Received.
9. Income and Expenditure Report.
10. Booking Agent's Report.
11. Building Sub-committee Report
12. Health & Safety Issues.
13. Payment for Clock Winding.
14. Upcoming Events.
 - a. Musicathon
15. Cononley.com – Institute presence on the village website.
16. To discuss urgent items at the discretion of the Chairman
17. Forthcoming meetings - 19th July, 16th August, 20th September.